



**VENUE HIRE INCLUDES (SAT & ANY PUBLIC HOLIDAY
R15 000; FRI R9800; WEEKDAYS R10 000)
(MAX 150 GUESTS)**

- *DRAPINGS IN THE HALL
- *STANDARD ROUND TABLES UP TO 15
- *TIFFANY CHAIRS UP TO 150
- *BASIC CROCKERY, CUTLERY AND HIGH BALL GLASSES
- *CAKE TABLE AND PODIUM
- *ISLAND CHAPEL
- *PREPARING AND CLEAN UP OF HALL PLUS SECURITY

GENERAL RULES

- *EVENING FUNCTIONS CLOSE STRICTLY AT 24H00
- *THE BAR CLOSSES STRICTLY AT 23H45
- *THE OUTSIDE BAR CLOSSES AT 21H00
- *NO ALCOHOL OR FOOD MAY BE BROUGHT ONTO THE PREMISES**
- *NO HOOTING AND LOUD MUSIC IN THE CAR PARK
- *PATIO DOORS WILL BE CLOSED FROM 22H00 TO AVOID SOUND TRAVELLING TO THE NEIGHBOURING PROPERTIES
- *NO SMOKING IN THE VENUE
- *LOSS AND DAMAGES: HEAVENSGATE AND ITS EMPLOYEES OR ANY OTHER PERSON EMPLOYED AT THE FUNCTION WILL NOT BE LIABLE FOR ANY LOSS OR INJURY TO PERSONS, DUE TO NEGLIGENCE OR ANY OTHER CAUSE WHATSOEVER.
- * ALL PERSONNEL AND VALUABLE PROPERTY MUST BE REMOVED DIRECTLY AFTER THE FUNCTION.
- *NO FIREWORKS
- *FINAL NUMBER OF GUESTS NEEDS TO BE HANDED IN 3 WEEKS BEFORE FUNCTION DATE
- *Full payment needs to be paid 2 weeks before event, if not we see it as a cancellation

A violation of any of the house rules will be fined, and be deducted accordingly off the breakage deposit.

EXTRAS (NOT INCLUDED IN VENUE HIRE)

***FOOD, DÉCOR (HALL AND CHAPEL), FLOWERS AND DJ COMPULSERY FROM HEAVENSGATE**

*BAR FACILITY

*TABLE CLOTHS

*Please see décor Packages

*DJ R8000 (Sampro Licensed)

*ISLAND'S SOUND R2500

*WAITERS R400

*JUNIOR MANAGERS R750

*BARMAN R550

*BREAKAGE DEPOSIT R1500

*We specialize in plated menus starting from R375

*TASTINGS & MOCK UPS WILL BE CHARGED EXTRA

THESE PRICES ARE ONLY VALID FOR 2017

PAYMENT

***TO SECURE THE DATE AND VENUE THE CLIENT AGREES TO PAY A NON REFUNDABLE RETAINER FEE OF R10,000**

The FEE of R10,000 will automatically be deducted off your final invoice 6 weeks prior your function

All quotations are valid for 32days only